

Brochure



Report on Sensitization Program

An Initiative by the IQAC

Session on “NAAC Accreditation & Its Requirements”

**Speaker: Prof. (Dr.) Kapil Kumar
Director, IQAC**

Swami Vivekanand Subharti University, Meerut

Date: 29th May 2025(Thursday)

Time: 11:00 AM onwards

**Venue: MMM Auditorium, Faculty of Engineering and
Technology**



Notice

To the Dean/Principal/Head of:

1. Faculty of Science
2. School of Buddhist Studies
3. Faculty of Arts and Social Science and
4. Faculty of Fine Arts

Jai Hind,

Sir,

Following the decision taken under **Agenda Item No. 94** of the IQAC meeting held on 3rd and 4th April 2025, titled: "To conduct faculty-wise sensitization/capacity building programs on NAAC accreditation and its requirements by IQAC," with the kind approval of the Hon'ble Vice-Chancellor, the IQAC is organizing a Sensitization Program as per the following details:

Date: 29th May 2025

Time: 11:00 AM onwards [Session I: 11:00 AM to 1:00 PM, Session II: 2:00 PM to 3:45 PM]

Venue: MMM Auditorium, Faculty of Engineering & Technology

Target Participants -

1. All faculty members and staff (involved in the documentation of AQAR and SSR) for the Faculty of Science.

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08/10/2025, 14:46 Gmail - Fwd: "Sensitization Program on NAAC Accreditation and Its Requirements" by the IQAC on 29th May 2025 (Thursday)

2. Faculty/staff members from the Faculty of Arts and Social Science, Faculty of Fine Arts, and the School of Buddhist Studies **who were absent** during the earlier sessions on 26th April, 7th and 9th May 2025. Although the list of absentees from the earlier sessions held on 26th April, 7th May, and 9th May 2025 was shared on 14th May 2024, it is attached again here for reference.

Speaker: Prof. (Dr.) Kapil Kumar, Director – Internal Quality Assurance Cell (IQAC)

Objective of the Program-

The primary objective of this program is to enhance understanding and build the capacity of faculty and administrative staff regarding the structure, processes, and documentation requirements as outlined by the NAAC. All criteria and sub-criteria, along with their specific requirements, will be comprehensively discussed during the session.

Request to Dean/Head: The **Dean/Head** of the respective Faculty and School is requested to:

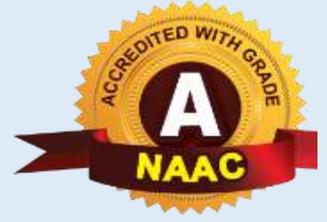
- Circulate this information among faculty and staff members
- Ensure active participation of all faculty and staff (involved in the preparation of AQAR/SSR documentation) in the program.
- The **Faculty of Science** is requested to submit the **list of all faculty and staff members to IQAC in MS Word or Excel by 26th May 2025** to prepare the attendance sheet.

--With Regards


Prof. (Dr.) Kapil Kumar
Director - IQAC

Swami Vivekanand Subharti University
P: 9719549900, Ext.: 2005
E: iqac@subharti.org
Subhartipuram, NH-SR, Delhi-Haridwar
Bypass Road, Meerut, U.P.





General Details

| | | | |
|---|--|--|--|
| Title of the Activity | “Sensitization Program on NAAC Accreditation & Its Requirements” | Level of Program (State/National/International, etc.) | In-house |
| Focused Area | Training and Learning | Date of Activity | 29 th May, 2025 |
| Activity Organized By | Internal Quality Assurance Cell | Day | Thursday |
| Name of the Associated Faculty/College/Department/Outside Agency | None | Time | 11:00 AM onwards |
| Name and address of Guest Speaker | Dr. Kapil Kumar Director, IQAC Swami Vivekanand Subharti University, Meerut | Venue | MMM Auditorium, Faculty of Engineering and Technology |
| Total Participants | 59 | Organizing Coordinator(s) | IQAC |
| Non-Teaching Staff | Not Applicable | Target Audience: | Faculty of Science |



Objective of the Activity

The main aim of the sensitization program was to make faculty members, administrative staff, and other stakeholders familiar with the NAAC Health Science Manual. The session helped them understand the accreditation framework, quality standards, and documentation practices. It also encouraged everyone to work towards continuous improvement and align the institution with NAAC expectations.

Description of the Activity

The program was organized under the Internal Quality Assurance Cell (IQAC) as part of the institution's quality improvement efforts. An expert explained the NAAC Health Science Manual in detail, focusing on its seven key criteria:

1. **Curricular Aspects** – How courses are designed, flexibility in academics, value-added courses, integration of important social issues, and feedback systems. Importance was given to documenting curriculum development and involvement of stakeholders.
2. **Teaching-Learning and Evaluation** – Student enrolment, learning outcomes, innovative teaching methods, ICT use, student-focused approaches, and fair evaluation. The session also highlighted inclusivity, faculty training, and outcome-based education.
3. **Research, Innovations and Extension** – Promoting research culture, funding, publications, patents, innovations, and community service. Institutions were guided on how to document projects, consultancy, outreach, and collaborations.
4. **Infrastructure and Learning Resources** – Adequacy and upkeep of infrastructure like classrooms, libraries, labs, hospitals, and IT facilities. Focus was given to health science-specific resources such as skill labs and digital tools.
5. **Student Support and Progression** – Mentoring, scholarships, career guidance, placements, student activities, and alumni engagement. Emphasis on tracking higher studies and employment after graduation.



6. **Governance, Leadership and Management** – The institution’s vision and mission, participative management, e-governance, staff development, appraisals, and financial planning. Transparency and accountability were highlighted.
7. **Institutional Values and Best Practices** – Promoting sustainability, gender equity, ethics, inclusiveness, and institutional distinctiveness. Institutions were encouraged to showcase their best practices and innovations.

Outcomes of the Activity

- Participants understood the seven NAAC criteria clearly.
- Teams became more confident in data collection and documentation.
- Departments identified gaps in current practices and started aligning with NAAC standards.
- A structure for preparing the Self-Study Report (SSR) was created.

Feedback from Participants

Feedback was collected through structured forms. Major points:

- More than 90% found the session “*Highly Useful*”.
- Practical examples made the manual easier to understand.
- Suggestions were made to conduct workshops at the departmental level.
- Some participants requested practical training on NAAC portal data entry.

Overall, the response was very positive, and participants asked for more such training programs.

Our Mapping Practice

After the session, the institution started an internal mapping exercise:

- Each department reviewed its documents.
- Documents were matched with NAAC key indicators.
- Gaps were identified and noted.

A central data repository was proposed to simplify submission. The IQAC planned regular reviews to

check progress and compliance.



Conclusion

The sensitization program laid a strong foundation for NAAC Health Science accreditation. By explaining the seven criteria and documentation process in detail, it empowered stakeholders to take ownership of quality assurance. The program encouraged evidence-based practices and strengthened the institution's quality culture.

Pictures of the Activities (Geotagged):

Glimpse of the participants in the session





GPS Map Camera

Meerut, Uttar Pradesh, India

Subharti Puram, Swami Vivekanand Subharti
University, Meerut, Uttar Pradesh 250002, India

Lat 28.957018° Long 77.63409°

29/05/2025 11:20 AM GMT +05:30

Google



GPS Map Camera

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29/05/2025 02:41 PM GMT +05:30



ATTENDENCE



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Office of the IQAC

SWAMI VIVEKANAND SUBHARTI UNIVERSITY, MERUT
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)
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E-mail: iqac@subharti.org, Website: www.subharti.org

"Sensitization Program on NAAC Accreditation and Its Requirements" by the Internal Quality Assurance Cell (IQAC)

(For Faculty of Science)

Attendance Sheet

Session I - 11:00 to 11:00 PM

II - 2:00 to 3:45 PM

Date : 29/05/2025

Venue: MMM Auditorium, Faculty of Engineering and Technology

Time: 11:00 AM onwards

| S. No. | Name | Designation | Name of Faculty/College/Dept. | Signature | |
|--------|---------------------------|-----------------------------|-------------------------------|-------------------------------------|-------------------------------------|
| | | | | Session 1 | Session 2 |
| | | | | 11:00 AM - 1:00 PM | 2:00 PM - 3:45 PM |
| 1. | Dr. Ravindra Kumar Jain | Professor, Officiating Dean | Faculty of Science | <i>RK Jain</i> 29/5/25 | <i>RK Jain</i> 29/5/25 |
| 2. | Dr. Ashok Kumar Chaubey | Professor | Faculty of Science | A | |
| 3. | Dr. Mohd. Faisal Siddiqui | Associate Professor | Faculty of Science | <i>Mohd Faisal</i> | <i>Mohd Faisal</i> |
| 4. | Dr. Neeru Singh | Assistant Professor | Faculty of Science | <i>Neeru Singh</i> | <i>Neeru Singh</i> |
| 5. | Ms. Anchal Sharma | Lecturer | Faculty of Science | <i>Anchal Sharma</i> | <i>Anchal Sharma</i> |
| 6. | Dr. Nirdesh Kumar Singh | Associate Professor (HOD) | Faculty of Science | <i>Nirdesh Kumar Singh</i> | <i>Nirdesh Kumar Singh</i> |
| 7. | Dr. Arvind Kumar Sharma | Professor | Faculty of Science | A | A |
| 8. | Dr. Mohd. Israil | Associate Professor | Faculty of Science | <i>Mohd Israil</i> | <i>Mohd Israil</i> |
| 9. | Mr. Navneet Singh | Assistant Professor | Faculty of Science | <i>Navneet Singh</i> | <i>Navneet Singh</i> |
| 10. | Dr. Aman Kumar | Assistant Professor | Faculty of Science | <i>Aman Kumar</i> | <i>Aman Kumar</i> |
| 11. | Ms. Prachi Mittal | Lecturer | Faculty of Science | <i>Prachi Mittal</i> | <i>Prachi Mittal</i> |
| 12. | Dr. Renu Mavi | Professor, HOD | Faculty of Science | <i>Renu Mavi</i> | <i>Renu Mavi</i> |
| 13. | Dr. Ankita Agarwal | Assistant Professor | Faculty of Science | <i>Ankita Agarwal</i> 29/05/2025 | <i>Ankita Agarwal</i> 29/05/2025 |
| 14. | Dr. Abida | Assistant Professor | Faculty of Science | <i>Abida</i> 29/05/25 | <i>Abida</i> 29/05/25 |
| 15. | Ms. Nisha Singh | Lecturer | Faculty of Science | <i>Nisha Singh</i> 29/05/25 | <i>Nisha Singh</i> 29/05/25 |
| 16. | Dr. Preeti Singh | Assistant Professor | Faculty of Science | <i>Preeti Singh</i> 29/05/25 | <i>Preeti Singh</i> 29/05/25 |
| 17. | Ms. Manvi Chaudhary | Lecturer | Faculty of Science | A | |
| 18. | Ms. Esther Lalringzo | Assistant Professor, HOD | Faculty of Science | <i>Esther Lalringzo</i> 29/05/25 | <i>Esther Lalringzo</i> 29/05/25 |

Outcome of the Sensitization Program





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Office of the IQAC

SWAMI VIVEKANAND SUBHARTI UNIVERSITY, MERUT
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)
Ph. 0121-2439570, 2439052, 3058031, 3058032/Ext: 2426, Telefax: 0121-2439667
E-mail: iqac@subharti.org, Website: www.subharti.org

| S. No. | Name | Designation | Name of Faculty/College/Dept. | Signature | |
|--------|-------------------------|--------------------------------|-------------------------------|---------------------------------|--------------------------------|
| | | | | Session 1 11:00 AM - 1:00 PM | Session 2 2:00 PM - 3:45 PM |
| 19. | Ms. Ankita Sharma | Lecturer | Faculty of Science | <i>Ankita 25/10/25</i> | <i>Ankita 25/10/25</i> |
| 20. | Ms. Pragati Jain | Lecturer | Faculty of Science | <i>Pragati 24/10/25</i> | <i>Pragati 24/10/25</i> |
| 21. | Mr. Lalit Panwar | Assistant Professor | Faculty of Science | <i>Lalit 24/10/25</i> | <i>Lalit 24/10/25</i> |
| 22. | Dr. Aftab Alam | Associate Professor (Incharge) | Faculty of Science | <i>Aftab</i> | <i>Aftab</i> |
| 23. | Dr. Vikas Kumar | Associate Professor | Faculty of Science | <i>Vikas</i> | <i>Vikas</i> |
| 24. | Dr. Rajiv | Assistant Professor | Faculty of Science | <i>Rajiv</i> | <i>Rajiv</i> |
| 25. | Dr. Ankit Kumar Goyal | Assistant Professor | Faculty of Science | <i>A</i> | <i>Ankit</i> |
| 26. | Mr. Mandeep Kumar | Senior Lecturer | Faculty of Science | <i>Mandeep</i> | <i>Mandeep</i> |
| 27. | Dr. Sangeeta Dayal | Professor (HOD) | Faculty of Science | <i>Sangeeta</i> | <i>Sangeeta</i> |
| 28. | Dr. Adesh Kumar | Assistant Professor | Faculty of Science | <i>Adesh</i> | <i>Adesh</i> |
| 29. | Dr. Amit Kumar | Assistant Professor | Faculty of Science | <i>Amit</i> | <i>Amit</i> |
| 30. | Dr. Anupriya Rana | Assistant Professor | Faculty of Science | <i>Anupriya</i> | <i>Anupriya</i> |
| 31. | Dr. Ashwani Kumar | Associate Professor | Faculty of Science | <i>Ashwani</i> | <i>Ashwani</i> |
| 32. | Dr. Mohd Asif Siddiqui | Assistant Professor | Faculty of Science | <i>Mohd Asif</i> | <i>Mohd Asif</i> |
| 33. | Dr. Ritika Yadav | Assistant Professor | Faculty of Science | <i>Ritika</i> | <i>Ritika</i> |
| 34. | Dr. Nikhil Chand | Assistant Professor | Faculty of Science | <i>Nikhil</i> | <i>Nikhil</i> |
| 35. | Dr. Anu Chauhan | Assistant Professor | Faculty of Science | <i>Anu Chauhan</i> | <i>Anu Chauhan</i> |
| 36. | Dr. Dhanendra Kumar Rai | Professor | Faculty of Science | <i>Dhanendra</i> | <i>Dhanendra</i> |
| 37. | Dr. Sarita Rana | Assistant Professor | Faculty of Science | <i>Sarita</i> | <i>Sarita</i> |
| 38. | Dr. Shashiraj Teotia | Associate Professor (HOD) | Faculty of Science | <i>A</i> | <i>A</i> |
| 39. | Dr. Manoj Kumar | Associate Professor | Faculty of Science | <i>Manoj</i> | <i>Manoj</i> |
| 40. | Dr. Naveen Chandra | Associate Professor | Faculty of Science | <i>Naveen</i> | <i>Naveen</i> |
| 41. | Mr. Ankit Kumar | Assistant Professor | Faculty of Science | <i>Ankit</i> | <i>Ankit</i> |





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| S. No. | Name | Designation | Name of Faculty/College/Dept. | Signature | |
|--------|--------------------------|--------------------------------|-------------------------------|---------------------------------------|-------------------|
| | | | | Session 1 | Session 2 |
| | | | | 11:00 AM - 1:00 PM | 2:00 PM - 3:45 PM |
| 42. | Mr. Krishanpal Singh | Assistant Professor | Faculty of Science | <i>KPS</i> A <i>KPS</i> | |
| 43. | Mr. Vikas Kumar | Assistant Professor | Faculty of Science | <i>VK</i> A <i>-A-</i> | |
| 44. | Mr. Mukul Sharma | Lecturer | Faculty of Science | <i>Mukul</i> A <i>Mukul</i> | |
| 45. | Ms. Almash Saifi | Lecturer | Faculty of Science | <i>Almash</i> A <i>Almash</i> | |
| 46. | Mr. Mragesh Pratap Singh | Lecturer | Faculty of Science | <i>Mragesh</i> A <i>Mragesh</i> | |
| 47. | Dr. Amit Kumar | Associate Professor (Incharge) | Faculty of Science | <i>A</i> A <i>A</i> | |
| 48. | Dr. Anuj Yadav | Assistant Professor | Faculty of Science | <i>Anuj</i> A <i>Anuj</i> | |
| 49. | Dr. Vishal Kumar | Assistant Professor | Faculty of Science | <i>Vishal Kr.</i> A <i>Vishal Kr.</i> | |
| 50. | Dr. Avinash Kumar Singh | Assistant Professor | Faculty of Science | <i>Avinash</i> A <i>-A-</i> | |
| 51. | Dr. Gambhir Singh | Assistant Professor | Faculty of Science | <i>-</i> A <i>-</i> | |
| 52. | Mr. Vikas Belwal | Lecturer | Faculty of Science | <i>-</i> A <i>-</i> | |
| 53. | Dr. Sunil Kumar | Assistant Professor | Faculty of Science | <i>Sunil</i> A <i>Sunil</i> | |
| 54. | Dr. Saurabh Tyagi | Assistant Professor | Faculty of Science | <i>Saurabh</i> A <i>Saurabh</i> | |
| 55. | Dr. Satvann Singh | Assistant Professor | Faculty of Science | <i>Satvann</i> A <i>Satvann</i> | |
| 56. | Dr. Pradeep Kumar Verma | Assistant Professor | Faculty of Science | <i>Pradeep</i> A <i>Pradeep</i> | |
| 57. | Dr. Neha | Assistant Professor | Faculty of Science | <i>-</i> A <i>-</i> | |
| 58. | Mr. Anshul | IT exp. | IT Dept. | <i>Anshul</i> A <i>Anshul</i> | |
| 59. | Mr. Anurachan | IT | IT Dept. | <i>Anurachan</i> A <i>Anurachan</i> | |
| 60. | Shabnum Shabir | Lecturer | NBSCFF | <i>Shabnum</i> A <i>Shabnum</i> | |
| 61. | <i>Sandeep S</i> | Ass. Professor | NBSCFF | <i>Sandeep</i> A <i>Sandeep</i> | |
| 62. | <i>Diwakar Bisht</i> | Lecturer | NBSCFF | <i>Diwakar</i> A <i>Diwakar</i> | |
| 63. | Dr. Rajat Kumar | DIRECTOR IQAC | IQAC | <i>Rajat</i> A <i>Rajat</i> | |
| 64. | Mr. Ankit Verma | Section officer | IQAC | <i>Ankit</i> A <i>Ankit</i> | |
| 65. | Mr. Prateek Sharma | Section officer | IQAC | <i>Prateek</i> A <i>Prateek</i> | |

